

HOA Community Management, Managing Agent for Coachman Plantation HOA
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Coachman Plantation Architectural Request

May be mailed, faxed, or emailed to arcdocs@hoaupstate.com

Owner Name: _____ Address: _____

Date Submitted: _____ Phone #: (home) _____ (work) _____

Date of Project Completion: _____ (project must be completed within (1) year)

Category of Improvement - Each Improvement Needs a Separate Form

Check one or more categories:

_____ Landscaping _____ Playground Equipment
_____ Satellite Dish _____ Other (Please specify) _____
_____ Fence
_____ Structure –Buildings/outbuildings must match the exterior structure of the house.. **DETACHED GARAGES WILL NOT BE PERMITTED**

Information ARC requires to proceed with your request:

PLEASE NOTE: Failure to provide all required information will result in the return of your request

Please refer to covenants regarding your request

_____ Site Plan (Plat received with closing document showing property easements)
_____ Indicate location of improvements on site plan – (Must be included for review)
_____ Grading/landscape plan (if applicable)
_____ Include photo, brochure or sketch of improvement
_____ Material listing (including colors, etc.)

FENCE INSTALLATION:

Check all that apply:

Fence Height: _____ 6'
Fence design: _____ Shadowbox _____ Picket _____ 4' Cross Buck
Materials: _____ Wood _____ Painted _____ Stained

APPROVED _____ AC Member _____ Date

DENIED: _____ AC Member _____ Date

Reason for denial: _____

ARC Response to inquiry within 30 days

*All complete requests sent to ARC on date of receipt – Notice of approval prepared upon receipt of ARC decision
Our office cannot provide status updates on pending ARC Requests.*